

Assessment of Students' Research Proposals

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All graduate students of the Graduate Institute of Medical Humanities (GIMH) are required to write a comprehensive research proposal and pass the review process before being allowed to start the data collection for their thesis.

從 110 學年起入學的醫學人文研究所(GIMH)研究生，都必須提交一份研究計畫書(research proposal)，並經過所方評估之後才可以開始自己進行的畢業論文。

The research proposal must include the following content:

1. Abstract
2. Introduction
3. Literature review addressing the relevant literature for the stated project
4. Theoretical orientation
5. Justification for the study / Statement of Purpose
6. Research question(s) and objectives
7. Methodological orientation
8. Data collection methods to be used
 - a. Access
 - b. Inclusion criteria
 - c. Sampling
 - d. Procedures
 - e. Analysis
 - f. Etc.
9. Ethical considerations
10. Timeline
11. Any data collection tools (e.g. survey, interview guide, etc).
12. Reference List

研究計畫書必須包含以下內容

1. 摘要

2. 導言
3. 文獻回顧：敘述該研究的相關文獻
4. 理論取向
5. 研究目的之說明或證成
6. 研究問題與研究目的
7. 方法論取向
8. 所採行的資料蒐集方法
 - a. 如何取得
 - b. 收案標準 Inclusion criteria
 - c. 抽樣 Sampling
 - d. 執行流程 Procedures
 - e. 分析
 - f. 其他
9. 倫理考量
10. 時程規劃
11. 資料蒐集工具(例如：調查問卷、訪談大綱等等)
12. 參考文獻

Students' research proposals will be assessed by at least 2 reviewers – their supervisor(s) and another TMU faculty member who has the ability to access the quality of the proposal. The second reviewer should have knowledge of the theoretical focus of the proposed study, the research topic, *or* the proposed methodology. If no suitable reviewer is employed at TMU, then the supervisor may seek the permission of the GIMH board to look for an external reviewer. Upon the request the board members may propose internal faculty who they believe would be suitable reviewers. GIMH will cover the costs of hiring either an internal or external reviewer

學生的**研究計畫書**將由至少兩位教師進行評估審查—指導老師與另外一位具有能力進行此評估的北醫大教師。第二位審查人應該具有關於該**研究計畫書**三方面之一的專長：理論取向、研究內容、方法論。如果在北醫大校內無法找尋到合適的審查人，指導老師將在醫文所之所務會議同意之後，找尋校外審查人。然而，所務會議也可以建議北醫大校內教師作為合適的審查人選。若最後決定是邀請校外審查人，則相關費用由醫文所承擔。

The assessment will take place in two stages. First, the reviewers will read the proposal, assess its content, and prepare written feedback using the Proposal Examination Evaluation Form. Second, a semi-public mini oral reviews session will be held. Those wishing to attend the oral review session must seek permission from the student's supervisor.

In the oral review session, the student will be asked to give a 10 minute introduction to their research proposal, which will be followed by the reviewers asking for clarifying or additional information. The reviewers will then have up to 30 minutes to discuss in private their assessment of the students written proposal and oral examination. Verbal and written feedback will then be provided to the student.

研究計劃書的審查分為兩個階段。第一階段，書面審查，審查人在閱讀過研究計畫書之後提出評論與疑問。第二階段，口頭審查，該位學生將進行一個十分鐘的簡短報告，由審查人基於釐清訊息的提問，並提供書面回饋意見給學生，而學生也必須在口頭審查後提交書面回覆。

The reviewers will assess the research proposal based on:

1. Demonstrated knowledge of the research topic and relevant literature
2. Engagement with relevant social science or medical humanities theories and concepts
3. Justification for the study
4. Feasibility of the study
5. Preparedness to conduct the study based on proposed methods
6. Awareness of potential ethical dilemmas encountered during data collection
7. Clarity of the proposal
8. Structure of the proposal

審查人依據以下原則對研究計畫書進行評估

1. 關於研究議題與相關文獻的知識掌握度
2. 與相關社會科學或醫學人文的理論與概念的對話程度
3. 該研究之重要性的證成
4. 該研究的可行性
5. 基於已提出的方法而執行該研究的準備程度
6. 意識到資料蒐集過程可能遇到的倫理難題的程度

7. 研究計畫書的清晰性
8. 研究計畫書的結構

The research proposal will be assessed on a pass, minor revisions, rewrite basis. Students who pass will be allowed to start their data collection. Students who receive minor revisions will be required to revise their proposal based on the feedback from the reviewers. The revisions will be reviewed by the supervisor. Students who are required to rewrite their proposal will be required to substantially rework their research proposal based on the feedback from the reviewers. The revisions will then be reviewed by both the supervisor and the second reviewer. A second min-oral review session will not be required. Students who do not complete their minor revisions or rewrite will not be allowed to start their data collection, and therefore will not be able to complete the master's program.

研究計畫書經過評估後的結果分為「通過」、「部分修正」、「重寫」三種狀況。第一種狀況，學生可以開始其研究。第二種狀況，學生必須根據審查人的回饋意見來修改研究計畫書，修改後的研究計畫書將再交由指導教授加以審查。第三種狀況，學生必須根據審查人的回饋意見確實重新修正重改研究計畫書，修正後的研究計畫書將再交由指導老師與第二位審查人加以審查，但無須進行第二次口頭報告。第二與第三種狀況的學生由於未被允許開始其研究，而可能無法完成在本所的學位。

There is no set time frame for the completion of the research proposal or the mini oral review sessions, however, faculty are required to encourage their supervisees to submit their research proposal by the end of the 1st year. Once the proposal has been submitted, the reviewers will be given up to 4 weeks to review the proposal and prepare their comments for the mini oral review session.

研究計畫書的提交或口頭審查並沒有固定的進行時間，但是，本所教師鼓勵其指導學生提交研究計畫書於第一年修業結束之前。研究計畫書提交之後，審查人將於至多四週的時間完成審查並準備於口頭報告提供建議。